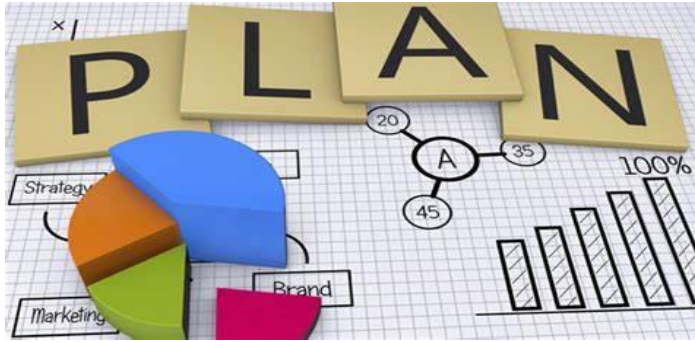


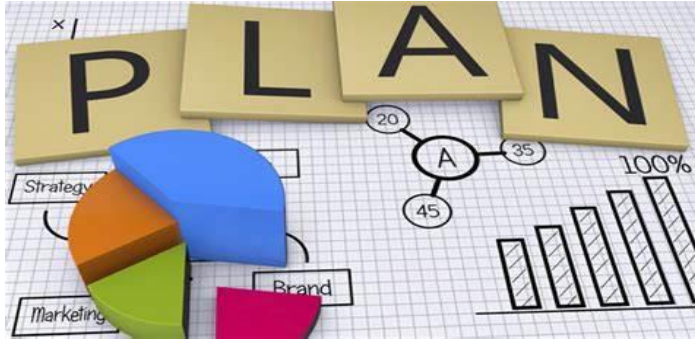
ORGANIZATION





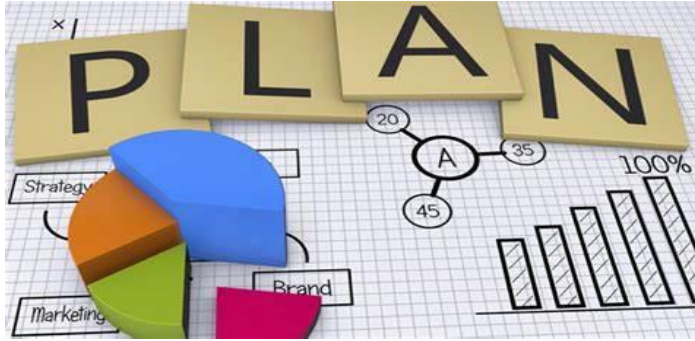
Whether you're a Panster or a Plotter some planning and organization is helpful

- Panster
 - Set a goal
 - Set aside time to write
 - Develop a plot – maybe at a high level
 - Character interviews
 - Research
- Plotter
 - Set a goal
 - Set aside time to write
 - Develop an outline with plot points
 - Character interviews
 - Research



Organizational Tool for Writers

1. **Word processing program such as Word by Microsoft or GoogleDocs**
 1. Allows you to save your manuscript in folders where they can be easily accessed.
 2. Allows changing of text and editing within the program.
 3. Has a format common to most publishers and agents.
2. **Grammarly, AutoCrit, Hemingway and other editing software**
 1. Checks grammar, spelling, word choices
3. **Spreadsheets or databases such as Excel or Access,**
 1. Stores research data or lists, including images
4. **Notecards, pencil, pens, paper, journals**
5. **Outlining Software and data storage**
 1. Workflowy.com
 2. OneNote (Microsoft)
 3. DropBox
 4. Evernote



What to consider in software tools?

There are 11 things to consider when deciding which program to use for your book:

How easy is it to format text the way you want?

Does it have templates available?

How many?

How much does it cost?

Is the program simple & easy to use?

Does it offer any extra features or other bells & whistles?

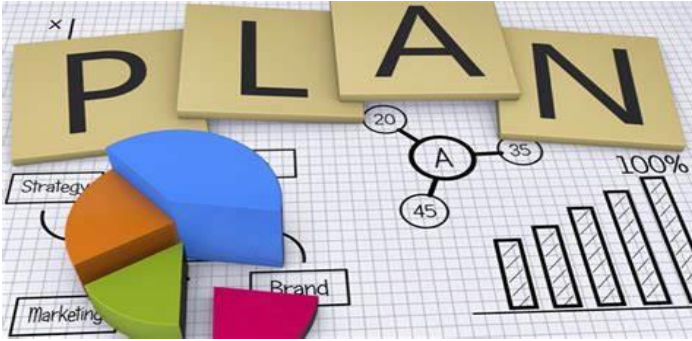
How about a distraction-free writing experience?

Is the program user-friendly?

Can you access your files no matter where you are?

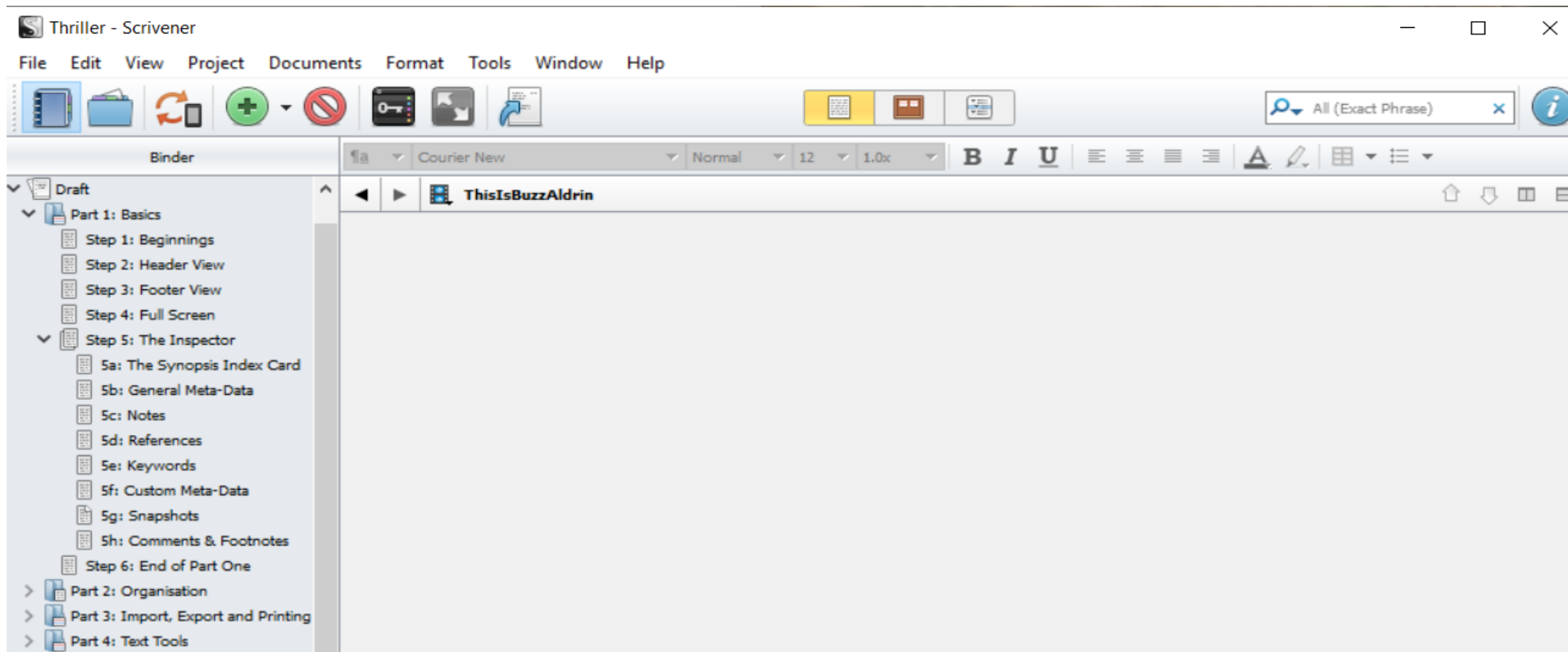
How easy is it to collaborate with editors & team members?

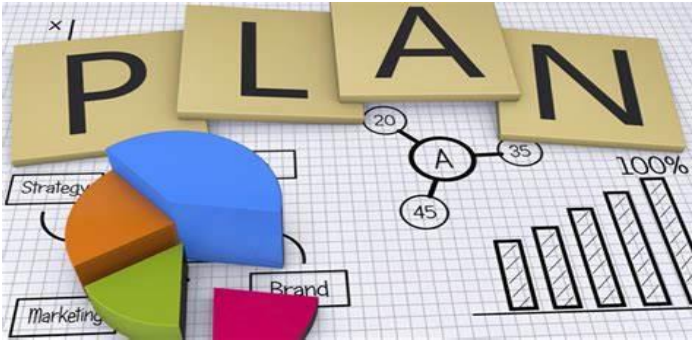
Is there distribution capabilities when it's time to publish?



Novel Writing Software

1. Scrivener – Free 14-day trial - Under \$50 for licensed copy





Novel Writing Software

1. yWriter – free software – will accept donations

Ind. Rev. - 32 Chapter Template (w/ Subplot and Romance) by Chris Davies - yWriter6 (Registered Version)

Project Reports Search Chapter Scene Characters Locations Items Tools Localise Help Android/iOS/Kindle out now ...

Title	W	S	P	Desc
Ch 1 - Set up (Intro heroines/heroes)	1495	2	1495	1. Intro...
Ch (R-1 b) Intro hero	1377	2	2872	1. Intro...
Ch 1 a - Continued action of family leaving f...	2407	4	5279	The Ba...
Ch S1 - Intro Subplot	1283	3	6562	Family ...
Ch (S1a) John gives Francine the Ultimatum	1346	3	7908	Francin...
Ch (1b) Life in the Village	2967	5	10875	The Ba...
Ch (1c) John & Earl meet re: Roland	2799	5	13674	John di...
Ch 1 d - Reaction to Roland's return to the Villa...	1681	5	15355	The Vill...
Ch (S-2) - Subplot reaction to inciting incident	1612	4	16967	Francin...
Ch 2. Turning Point #1 - Inciting Incident 10%	1799	5	18766	Family ...
Ch (2b) The Family returns to Barthwick Hall	1677	3	20443	Family ...
Ch Lady Margaret Barthwell arrives	2335	4	22778	Lady M...
Ch (R2) - The Meet	2027	7	24805	Anne ...
Ch 3. Pinch Point #1 - 33%	905	4	25710	The gi...

[4] 2. Turning Point #1 - Inciting Incident 10% description:
Family returns home for Christmas

v6.0.2.5 Total words: 27045 (Added today: 0)

C:\Users\chris\Documents\MyProject.yw5

Scenes Project Notes Characters Locations Items

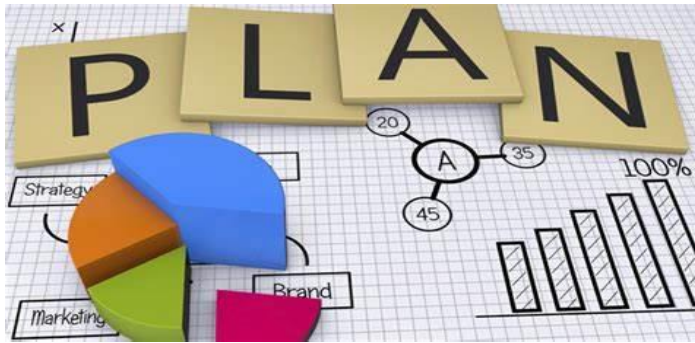
Viewpoint	Words	Scene
Sc Lucy	496	Lucy describes her trip to her family
Sc Lucv	422	Marv is Pregnant

Lucy describes her trip to her family

Content Description Characters Locations Items Scene Notes Goals

Lucy rode in another coach with the other four staff that were returning to Barthwick Hall. It was not nearly as comfortable as riding with Francine in the family coach. They were cold and cramped. By the time Lucy arrived, she though every bone in her body ached from the bouncing about. One of the other girls had been ill in the coach, and it was a tremendous relief to get out when they finally arrived at Barthwick Hall.

John had explained to her that Francine would apologize, and that her employment at the manor was not in question. If necessary, they would find another position for her. He even mentioned that the Earl's eyesight was beginning to fail and she might consider becoming a secretary. John knew she



Using Excel to outline your plot

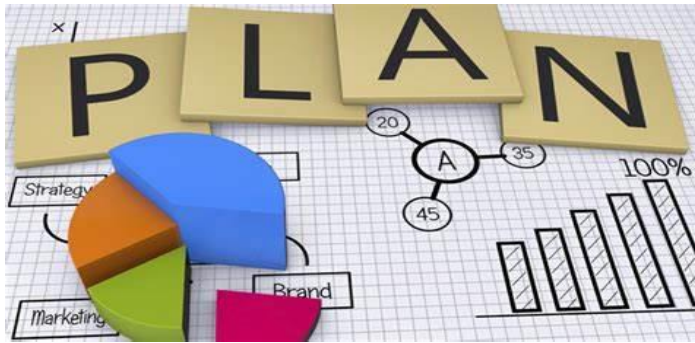
AutoSave Off 20 Scene Romance Formula - Excel

File Home Insert Draw Page Layout Formulas Data Review View Help

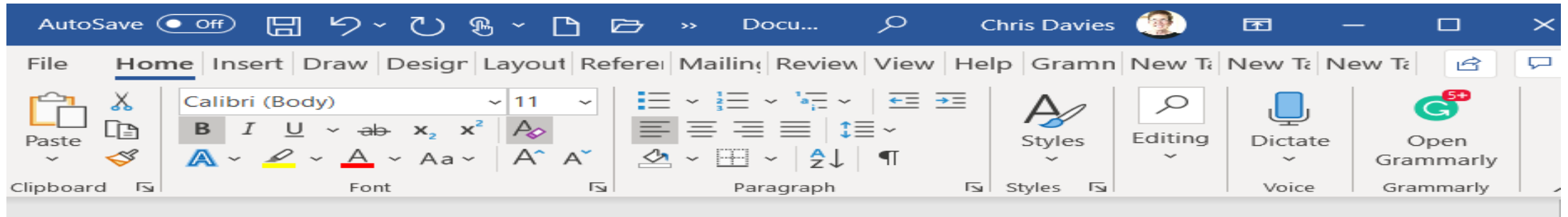
Clipboard Font Alignment Number Styles

E8 Give a glimpse of the oppostion's power, a need, and goal as well as the stakes. This is

	A	B	C	D	E
1	20 Scene Romance Formula				
2					
3	Scene #	Description	%age	Pages (300)	Explanation
4	1 & (R1)	The SETUP	10	10	Introduce protagonist (HEROINE) in her world. Establish her core need. Set the stage begin building the world.
5	11 (R1)	Introduction of the Hero	10	20	
6	2	Turning Point #1	10	30	The incident moves the heroine into position for the meet.
7	12	The Meet		40	
					Give a glimpse of the oppostion's power, a need, and goal as well as the stakes. This is the full setup of your

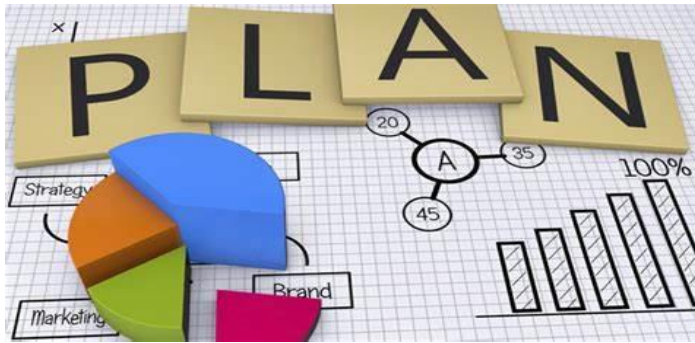


Using Word to outline your plot



20 Scene Romance Formula

- I. **Chapter 1 - The Setup**
 - a. **Scene 1 – introduce heroine**
 - b. **Scene 2 – yada yada**
- II. **Chapter 2 – Introduction of the hero**
 - a. **Scene 1 – hero in his natural element**
- III. **Chapter 3 - Turning point #1**
 - a. **Scene 1 - Moves the hero and heroine into a position where they meet**
- IV. **Chapter 4 - The MEET**
 - a. **Scene 1 – Heroine meets hero**
- V. **Chapter 5 – Pinch Point #1**
 - a. **Scene 1 – Glimpse opposition power – subplot against the lovers, etc.**



Outlining at Workflowy.com

The screenshot shows a web browser window with the URL <https://www.workflowy.com/#/0a0e7efeff26>. The browser tabs include 'Blank page', 'How to Organize Ideas', and 'Outlining Your Current Novel'. The browser's address bar shows the URL. The browser's bookmark bar contains several items: WRITING, Knitting, Whole 30, Camp NaNoWriMo, Read 5 Star Reviews c, Books, One Kellogg Place Sa, and Online Databases. The page content is divided into two main sections: a left sidebar navigation menu and a main content area.

Navigation Menu (Left Sidebar):

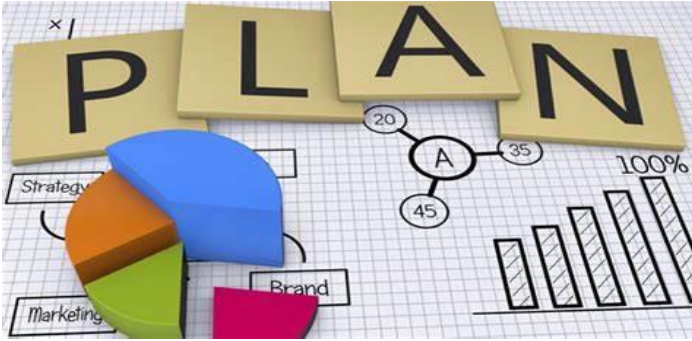
- STARRED**
 - 🔍 #today in Home
 - ▶ Things to try
- HOME**
 - ▶ Welcome to WorkFlowy!
 - ▶ **Outlining Your Current Novel**
 - ▼ Random Ideas for stories
 - ▶ Horror Stories
 - ▼ Fairy Tales
 - ▶ Untitled
 - ▶ Jack & the Beanstalk
 - ▶ Marketing ideas & progress
 - ▶ KWA Prompts & Exercises
 - ▶ Untitled
 - ▶ Untitled
 - + New node

Main Content Area:

Home > Outlining Your Current Novel 🔵

Outlining Your Current Novel

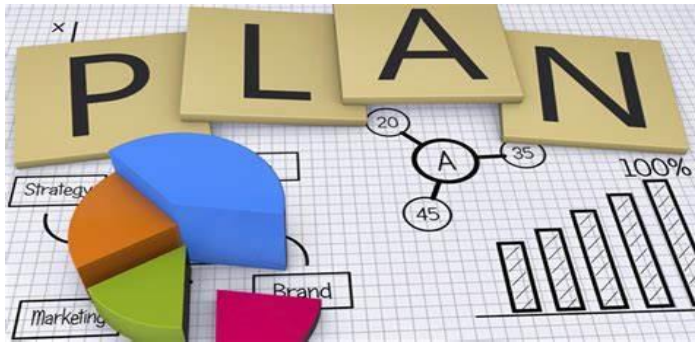
- Setup
- ▼ • Intro characters
 - ▶ • hero
 - heroine
 - antagonist
- ▼ • Inciting incident
 - ▼ • What happens to shake up my characters world?
 - disaster - impact on heroine
 - plague - whatever
 - etc
- ▼ • Pinch Point #1
 - First view of Antagonist



List of Best Writing Software

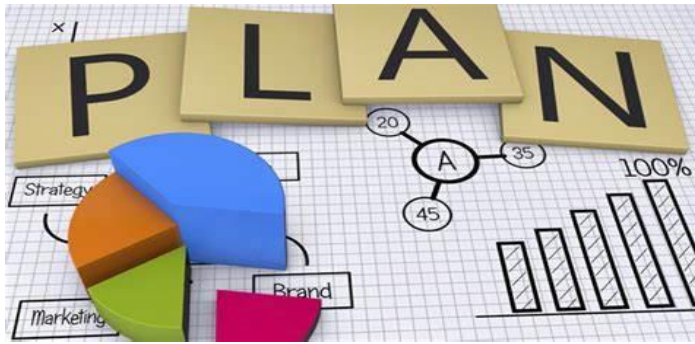
Here are some of the best writing software for writers:

- Microsoft Word – Word Processor, \$79.99.
- Scrivener – Word Processor, \$45.
- Freedom – Productivity Software, \$2.42/month.
- Google Docs – Online Word Processor, Free.
- Evernote – Note-Taking Software, Free.
- FocusWriter – Word Processor, Free.
- FastPencil – Word Processor, Free.
- yWriter – Word Processor, Free.
- Hemingway App – Style & Grammar Checker, Online Free, app is \$29.



Project Storage in OneNote

A screenshot of the Microsoft OneNote application interface. The window title bar shows "OneNote" and the user name "Chris Davies". The ribbon at the top includes "Home", "Insert", "Draw", "View", and "Help". The "Home" ribbon is active, showing options for font (Calibri, size 17), bold (B), italic (I), underline (U), text color, background color, and bullet points. The left sidebar shows a navigation tree under "Book Groups". The tree includes "2020 Reading", "2019 Reading", "Recipes", "Clay Locke", "18th Century", "Epoch", "NetGalley", "2018 Reading", "2017 Reading", "2016 Reading Go...", "2015 Reading Goals", "2014 Reading Goals", "2013 Goals", "KWA-Treasurer", "MOVING", and "Security". The "18th Century" group is expanded, showing a list of items: "English History", "The Journal...", "Prologue", "'Valkyrie' by...", "Characters", "Colorful Ch...", "Men's Nam...", "PLOT", "Plot Synopsis", "SCENES", "Lockmore...", "Locke House", "Andrew's S...", "Synopsis", "Prologue - Lo...", and "Chapter 1 - L...". The main content area displays a page titled "1787 Men's Fashion" with a red "ACD" tag. The page contains a large illustration of four figures in 18th-century attire. The top two figures are men in green and blue coats, and the bottom two are women in red and blue dresses. The illustration is framed by a thin border. A red "ACD" tag is visible in the top right corner of the page.



Editing in Hemingway.com

A screenshot of the Hemingway Editor web application. The browser address bar shows 'www.hemingwayapp.com/'. The interface includes a top navigation bar with 'Write' and 'Edit' buttons. The main text area contains a sample paragraph with several words highlighted in yellow and blue. The right sidebar displays readability metrics: 'Hemingway Editor', 'Readability Grade 3 Good', 'Words: 141', and a list of four issues with their counts and descriptions. The issues are: 1 adverb, meeting the goal of 2 or fewer; 1 use of passive voice, meeting the goal of 3 or fewer; 0 phrases have simpler alternatives; and 1 of 15 sentences is hard to read. A final issue at the bottom states 0 of 15 sentences are very hard to read.

ank page | How To Organize You | Outlining Your Current Nc | Kansas Writers Associatio | Hemingway Editor

www.hemingwayapp.com/

Knitting | Whole 30 | Camp NaNoWriMo | Read 5 Star Reviews c | Books | One Kellogg Place Sa | Online Databases - M | Tell Your Story: How t | 18thCenturyBook-a-v

Help | Bold | Italic | H1 | H2 | H3 | Quote | Bullets | Numbers | Link | Write | Edit

This is Hemingway. It's a text editor that highlights problems and issues in your writing.

"We may arrive before the worst of it, but the clouds are building. You may want to keep to your cabin."

Catherine looked about herself and couldn't imagine wanting to be imprisoned in the small quarters. "Yes, perhaps I'll remain here after the weather becomes inclement. I would like to see something of the ocean as we sail. It's my first trip on the sea."

"As you wish, Your Grace. I will be happy to escort you about the deck after we set sail. In the meantime, I'll have tea sent to you." Catherine nodded her head and smiled at the Captain in thanks. "Simmons, will you join me for tea? I have several questions." To hide her nervousness, she turned and |

Hemingway Editor

Readability

Grade 3
Good

Words: 141
Show More

- 1 adverb, meeting the goal of 2 or fewer.
- 1 use of passive voice, meeting the goal of 3 or fewer.
- 0 phrases have simpler alternatives.
- 1 of 15 sentences is hard to read.
- 0 of 15 sentences are very hard to read.